



Emerald
STATE HIGH SCHOOL

VET Subject Handbook 2027

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Support Services

If you require guidance or further information regarding subject choices and career options please make contact with the following people:

Careers Guidance Team

Subject Selection/Changes and Career Advice:

Guidance Officers:

Valda Fitzgerald

Erin Lee

School Based Traineeships/Apprenticeships:

Industry Liaison Officer:

Ellie Noy

RTO Manager / Head of Department

Tanya McIntosh

VETiS Funding and Fee for Service

External

VET

Please note that VETiS funding arrangements for 2027 are yet to be officially announced. Information provided is current as of 26 June 2026 and may change following the release of formal funding advice.

As per government funding for Vocational Education & Training in Schools (VETiS), each student has the opportunity to complete **ONE** certificate I or II qualification, with the fees covered by the government initiative. (Some Certificate III programs may be used under VETiS with a gap fee)

Fee for Service (FFS)

Learners who do not meet eligibility through Government funding arrangements have the opportunity to enrol through FFS arrangements. Where funding is not offered or VETiS has been used, learners are liable to make an upfront payment for the full fees of the cost of undertaking a course or qualification.

Vocational Education and Training in Schools (VETiS) focuses on delivering qualifications to provide students with the skills and knowledge required for specific industries. Students can undertake VETiS as part of their school studies, delivered by a school registered training organisation (RTO) or by enrolling in a course with an external RTO. Students can in addition undertake a qualification through a school-based apprenticeship or traineeship (SAT).

Some students undertake nationally recognised vocational education and training (VET) qualifications while they are still at school.

VET is learning which is directly related to work. Nationally recognised qualifications are developed by industry to give people the knowledge and skills they need to work in a particular job and offer the opportunity to gain:

- Practical hands-on training
- valuable skills for greater employability
- credit towards a Queensland Certificate of Education (QCE)
- real trade skills and qualifications while completing high school
- a competitive edge in the employment marketplace
- Some units may credit towards further

study To participate in the VETiS program,

you must:

- Remain enrolled in, and attend, a Queensland school throughout the duration of the program.
- Be in year 10, 11 or 12 to participate in most programs.
- Identify the VETiS program in your Senior Education and Training (SET) plan.
- Have attained a Sound achievement result in Year 10 numeracy and literacy subject or equivalent prior to enrolling in the program.
- If a gap fee is required students must have this paid at time of enrolment.

FSK20119 Certificate II in Skills for Work and VVP Vocational Pathways

Training Provider: Emerald State High School 30383

Course Description:

This qualification is designed to further skill development to prepare students for workforce entry or vocational training.

Students will create resumes, write cover letters and explore the world of work through work experience. This course also assists students in the development of the Senior Education and Training (SET) Plans. Students will be assisted in finding work experience in an environment that has been negotiated between student, parents and the employer.

Course Duration – 6 months

Course Requirements – Students must complete 20 hours work experience

Link to senior subjects:

N/A

Pathways:

The course helps students plan for and shape their future in the rapidly changing world of work and is part of the lifelong process of managing life, learning and work. Students will attend work hours as instructed by their employer for the period of work experience. Students will complete a logbook while on work experience and have this signed off by the employer.

Units of Competency:

Packaging Rules: 14 units must be completed 1 core unit and 13 elective units

FSKLRG011 - Use routine strategies for work-related learning

FSKLRG009 - Use strategies to respond to routine workplace problems

FSKNUM014 - Calculate with whole numbers and familiar fractions, decimals and percentages for work

FSKNUM015 - Estimate, measure and calculate with routine metric measurements for work

FSKOCM007 - Interact effectively with others at work

FSKRDG010 - Read and respond to routine workplace information

FSKWTG009 - Write routine workplace texts

FSKLRG006 - Participate in work placement

FSKLRG010 - Use basic strategies for career planning

FSKLRG007 - Use strategies to identify job opportunities

ICTICT216 - Design and create basic organisational documents

BSBWHS211 - Contribute to health and safety of self and others

FSKOCM006 - Use oral communication skills to participate in workplace teams

BSBTEC101 - Operate digital devices

Assessment:

Folio of work

Observations/Checklist/Questioning

Resources Required:

N/A

Contact Person:

Tanya McIntosh

Head of Department – VET

tmcin163@eq.edu.au

Prerequisites:

N/A

Subject Fees:

N/A



Correct at time of publication but subject to change.

FNS20120 Certificate II in Financial Services

VFS

Training Provider: Emerald State High School 30383

Course Description:

This qualification is intended to address the need for increased financial literacy and basic financial skills of entrants wishing to build potential pathways into the industry. This certificate gives Students the opportunity to create and use personal budgets and savings plans, and develop knowledge of superannuation, taxation and business software applications, in real-life and simulated environments.

Course Duration – 6 months

Link to senior subjects:

N/A

Pathways:

This course is designed to equip students with basic financial literacy knowledge and skills. This qualification is designed for people seeking a pathway into a variety of business-related occupations.

Units of Competency:

Packaging Rules: 8 units must be completed 4 core unit and 4 elective units

BSBCMM211 - Apply communication skills

BSBTEC201 - Use business software applications

BSBWHS211 - Contribute to the health and safety of self and others

FNSINC2311 - Work together in the financial services industry

FNSFLT211 - Develop and use personal budgets

FNSFLT212 - Develop and use savings plans

FNSFLT214 - Develop knowledge of superannuation

FNSFLT216 - Develop knowledge of taxation

Assessment:

Folio of work

Observations/Checklist/Questioning

Prerequisites:

N/A

Resources Required:

N/A

Subject Fees:

N/A

Contact Person:

Tanya McIntosh

Head of Department – VET tmcin163@eq.edu.au

Correct at time of publication but subject to change.



SIT10222 - Certificate I in Hospitality

VHS

Training Provider: Emerald State High School 30383

Course Description:

This Certificate I qualification reflects the role of individuals who participate in a range of routine and predictable hospitality work activities. They work under close supervision and are given clear directions to complete tasks.

Course Duration – 1 Year

Link to senior subjects:

This subject prepares students for Certificate II Hospitality and Tourism.

Pathways:

This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

Qualification Packaging Rules: There are 6 units of competency in the Certificate I in Hospitality, 3 mandatory core units and 3 electives as shown below:

Units of Competency

Core Units

BSBTWK201	Work effectively with others
SITXCCS009	Provide customer information and assistance
SITXWHS005	Participate in safe work practices

Elective Units

SITXFSA005	Use hygienic practices for food safety
SITHCCC025	Prepare and present sandwiches
SITHCCC023	Use food preparation equipment

Assessment:

Project based with written and practical components

Prerequisites:

N/A

Resources Required:

Medium sized container, enclosed shoes and hair tie for practical lessons as per WH&S requirements.

Subject Fees:

\$200 for ingredients and consumables.

Contact Person:

Tanya McIntosh
Head of Department – VET tmcin163@eq.edu.au

Correct at time of publication but subject to change.



HLT23221 Certificate II in Health Support Services HLT33115 Certificate III in Health Services Assistance Training Provider: Connect 'N' Grow RTO No. 40518

External

VET

Pre-requisites: C in Year 9 English and C in Mathematics

Costing: Certificate II in Health Support Services can be subsidised using student VETiS Funding or fee for service (\$599) if VETiS has been used

Certificate III in Health Services Assistance \$599

Correct at time of publication but subject to change as offered by an external RTO.

Duration: 1 Year per certificate qualification

Qualification Description:

The HLT23221 Certificate II in Health Support Services will provide students with a basic understanding of the skills reflecting the role of workers who provide support for the effective functioning of health services. The Certificate II can contribute up to 4 points towards QCE.

At this level workers complete tasks under supervision involving known routines and procedures or complete routine but variable tasks in collaboration with others in a team environment.

This qualification has been designed for senior high school students and reflects the role of a variety of workers who use a range of factual, technical and procedural knowledge to provide assistance to health professional staff for the care of clients.

Within HLT33115 Certificate III in Health Services Assistance, elective units have been selected from Health, Community Service and Business Training Packages to be contextualised into a Secondary School environment. Students will gain a range of entry-level skills that will enhance their ability to gain employment within the health industry. The Certificate III can contribute towards your Australian Tertiary Admission Rank (ATAR) and up to 8 points towards QCE.

Each Certificate is offered over a 12-month period and timetabled here at Emerald State High School student will compete the Certificate II under VETiS funding and can then access the Certificate III once completed. 4 units of the Certificate II will cross over into the Certificate III.

Qualification Requirements: It is mandatory that students who study this subject have a laptop in order to complete set assessment.

Qualification Packaging Rules: HLT23221 - Certificate II in Health Support Services – 12 units

Core Units	
HLTWHS001	Participate in Workplace Health and Safety
HLTINF006	Apply basic principles and practices of infection prevention and control
CHCDIV001	Work with Diverse People
CHCCOM005	Communicate and Work in Health or Community Services
Elective Units	
BSBTEC201	Use Business Software Applications
BSBOPS203	Deliver a Service to Customers

BSBOPS101	Use Business Resources
BSBINS201	Process and Maintain Workplace Information
BSBPEF202	Plan and Apply Time Management
BSBMED301	Interpret and apply medical terminology appropriately
BSBCMM211	Apply Communication Skills
CHCCCS020	Respond effectively to behaviours of concern

Qualification Packaging Rules: HLT33115 Certificate III in Health Services Assistance – 15 units

Core Units	
HLTINF006	Apply basic principles and practices of infection prevention and control
CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTWHS001	Participate in workplace health and safety
BSBMED301	Interpret and apply medical terminology appropriately
Elective Units	
BSBFIN302	Maintain financial records
BSBINS302	Organise workplace information
BSBINS402	Coordinate workplace information systems
BSBOPS304	Deliver and monitor a service to customers
BSBOPS305	Process customer complaints
BSBSTR301	Contribute to continuous improvement
BSBTEC301	Design and produce business documents
HLTAID011	Provide First Aid

Contact the VET Head of Department, Tanya McIntosh tmcin163@eq.edu.au

SHB20216- Certificate II in Salon Assistant

Training Provider – To Be Advised

External

VET

Pre-requisites: Nil

Costing: VETiS funded or Fee for Service (TBA) if VETiS has been used

Correct at time of publication but subject to change as offered by an external RTO. Duration:

40 school weeks + 20 days Salon experience

Qualification Description: This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons to provide assistance with client services. These routine and repetitive tasks are completed under direct supervision and with guidance from hairdressers who manage the client service. The combined skills and knowledge do not provide for a job outcome as a hairdresser but this qualification is intended to prepare individuals for further training. The Certificate II can contribute up to 4 points towards QCE.

Delivery: This program is delivered onsite at Emerald State High School in a salon simulated environment and is run from 8:45am to 2.50pm **ONE** day per week.

Qualification Packaging Rules: There are 12 units of competency in the Certificate II in Salon Assistant, 8 mandatory core units and 4 electives as shown below:

Core Units	
BSBWHS201A	Contribute to health and safety of self and others
SHBHBAS001	Provide shampoo and basin services
SHBHDES001	Dry hair to shape
SHBHIND001	Maintain and organise tools, equipment and work areas
SHBXCCS007	Conduct salon financial transactions
SHBXCCS009	Greet and prepare clients for salon services
SHBXIND003	Comply with organisational requirements within a personal services environment
SHBXIND002	Communicate as part of a salon team
Elective Units	
SHBHCLS001	Provide head, neck and shoulder massages for relaxation
SHBHDES002	Braid hair
SHBHCLS001	Apply hair colour products
SHBXCCS004	Recommend products and services

Electives units/Training providers offered may vary.

Further Information

Contact the VET Head of Department, Tanya McIntosh tmcin163@eq.edu.au

AVI30419 - Certificate III in Aviation (Remote Pilot)

Training Provider – Australian Global Institute No. 31690

External

VET

Pre-requisites: C in Year 10 English and C in Year 10 Mathematics or Extension Mathematics

Costing: VETiS funded or Fee for Service (\$3600.00) if VETiS has been used

Correct at time of publication but subject to change as offered by an external RTO.

Duration: Terms 1-3 + Optional Remote Pilot License (RePL) in Term 4

Qualification Description: This qualification will gain students a Certificate III AVI30419 in Aviation, contributing to Australian Tertiary Admission Rank (ATAR) and up to 6 QCE points.

Students participate in a range of practical flying activities using computer-based simulator software, micro drone drills, and piloted flight on an unmanned aerial vehicle (drone). Additional licences are obtainable at the end of Term 3/2027 with a fee of \$600 for the Remote Pilot Licence (RePL) which allows students to become a Civil Aviation Safety Authority Certified Remote Pilot.

Delivery: This program is delivered onsite at Emerald State High School and is run from 8:45am to 2.50pm ONE day a fortnight.

Qualification Requirements: It is mandatory that students who study this subject have a laptop in order to complete set assessment.

Qualification Packaging Rules: There are 14 units of competency in the Certificate III in Aviation (Remote Pilot), 9 mandatory core units and 5 electives as shown below:

Core Units	
AVIF0021	Manage human factors in remote pilot aircraft systems operations
AVIH0006	Navigate remote pilot aircraft systems
AVIW0028	Operate and manage remote pilot aircraft systems
AVIW0004	Perform operational inspections on remote operated systems
AVIY0052	Control remote pilot aircraft systems on the ground
AVIY0023	Launch, control and recover a remotely piloted aircraft
AVIY0053	Manage remote pilot aircraft systems energy source requirements
AVIY0031	Apply the principles of air law to remote pilot aircraft systems operations
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations
Elective Units	
AVIE0003	Operate aeronautical radio
AVIZ0004	Maintain security awareness and vigilance in an aviation workplace
AVIY0027	Operate multi-rotor remote pilot aircraft systems
AVIH0008	Operate remote pilot aircraft systems extended visual line of sight (EVLOS)
AVIW0008	Conduct aerial search using remote pilot aircraft systems

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required. Correct at time of publication but subject to change as offered by an external RTO.

Further Information

Contact the VET Head of Department, Tanya McIntosh tmcin163@eq.edu.au

SIT20322 - Certificate II in Hospitality

Training Provider – Emerald State High School RTO No. 30383

Internal

VET

Pre-requisites: Nil

Costing: \$200 (per year) to cover the cost of all consumable and used ingredients.

Qualification Requirements:

Students must participate in a minimum of 12 unpaid services ranging from 2 – 6 hours per service. Services must be a combination of Breakfast, lunch and dinner and will need to participate in catering and service events outside of school hours. Students will be required to actively participate in customer service.

Students must have suitable footwear (covered in shoes) and black shirt, pants/skirt for functions. Students will have the opportunity to be involved in an excursion that may incur an added cost.

Duration: 2 years

Qualification Description: This qualification reflects the role of individuals who have a defined and limited range of hospitality operational skills and basic industry knowledge. They are involved in mainly routine and repetitive tasks and work under direct supervision.

This qualification provides a pathway to work in various hospitality settings, such as restaurants, hotels, motels, catering operations, clubs, pubs, cafés, and coffee shops.

Course Requirements: It is mandatory that students who study this subject have a laptop in order to complete set assessment.

Qualification Packaging: There are 12 units of competency in the Certificate, 6 mandatory core units and 6 electives as shown below:

Core Units	
BSBTWK201	Work effectively with others
SITHIND006	Source and use information on the hospitality industry
SITHIND007	Use hospitality skills effectively
SITXCCS011	Interact with customers
SITXCOM007	Show social and cultural sensitivity
SITXWHS005	Participate in safe work practices
Elective Units	
SITHFAB024	Prepare and serve non-alcoholic beverages
SITHFAB025	Prepare and serve espresso coffee
SITHFAB027	Serve food and beverage
SITHFAB021	Provide responsible service of alcohol
SITHKOP009	Clean kitchen premises and equipment
SITHIND005	Use hygienic practices for hospitality service

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh tmcin163@eq.edu.au

For information regarding support services and other general VET queries see Emerald State High School VET Student Handbook.

Correct at time of publication but subject to change.

CHC34015 – Certificate III in Active Volunteering

Training Provider – Emerald State High School RTO No. 30383

External

VET

Pre-requisites: Nil

Costing: Nil

Duration: 2 years

Qualification Requirements:

Students must volunteer as part of a team with paid and/or unpaid staff for a period of at least 20 hours in an organisation with a structured volunteer program

Students It will require access to a laptop in order to complete set assessment.

Qualification Description:

The CHC34015 Certificate III in Active Volunteering provides students with opportunities to develop leadership, communication, employability and community engagement skills through authentic volunteering experiences. Students work alongside community organisations to identify needs, contribute to meaningful projects and develop skills valued by employers and community groups.

Qualification Packaging Rules:

There are 10 Units of Competency in the Certificate, 6 mandatory core units and 4 electives as shown below:

Core Units	
CHCOM002	Use communication to build relationships
CHCDIV001	Work with diverse people
CHCLEG001	Work legally and ethically
CHCVOL001	Be an effective volunteer
BSBWOR301	Organise personal work priorities and development
HLTWHS001	Participate in workplace health and safety
Elective Units	
CHCPRP001	Develop and maintain networks and collaborative partnerships
BSBTEC201	Use business software applications
BSBCMM411	Make presentations
HLTFSE001	Follow basic food safety practices

Electives units/Training providers offered may vary.

Project 1 – Volunteer Foundations 10 Weeks Volunteer Foundations introduces students to the principles and practices of volunteering within community and workplace settings. Students develop an understanding of the roles and responsibilities of volunteers, workplace health and safety requirements, ethical and legal obligations, and effective communication techniques. Through a combination of classroom activities, practical scenarios and introductory volunteering experiences, students establish the knowledge and skills required to participate safely and effectively in community projects throughout the qualification.	Project 2 – Community Partnerships 20 Weeks Through the Community Partnership Project, students collaborate with community organisations and the ESHS Intro to Agriculture Program to support the production of herbs, vegetables and other produce for community events. Students develop skills in stakeholder engagement, project planning, record keeping and partnership development while contributing to a real community initiative. This project provides opportunities for students to build professional relationships, use business software applications and develop organisational skills within a community-based environment.
Project 3 - Community Care 10 Weeks The Community Care Project provides students with opportunities to volunteer alongside the ESHS Support Works team and community members through food preparation and community engagement activities. Students assist with the planning, preparation and service of lunches and breakfasts while working collaboratively with individuals from diverse backgrounds and abilities. Students develop practical food safety skills, effective communication techniques and an understanding of inclusive practices while contributing to programs that support the wellbeing and participation of others. Through authentic volunteering experiences, students gain valuable insight into community services and develop empathy, respect and confidence when working with diverse groups. This project focuses on the importance of inclusion, teamwork and community service while allowing students to apply the knowledge and skills developed throughout the year in a real-world setting.	Project 4 - Community Leadership 30 Weeks The Community Leadership Project provides students with the opportunity to independently design, implement and evaluate a community-based volunteering initiative. Students identify a community need, establish partnerships with relevant stakeholders and lead a project that creates a positive and measurable impact within the school or broader community. Students may choose to work with existing partners, or they may develop their own approved community project in consultation with their teacher and a community organisation. Projects may focus on community wellbeing, environmental sustainability, youth engagement, food security, mentoring, fundraising or other identified community needs. Throughout the project, students will demonstrate leadership, initiative, project management, communication and partnership-building skills while applying the knowledge gained throughout the qualification. Students will conclude the project by evaluating its success and presenting the outcomes to stakeholders.

Further Information

Contact the VET Head of Department, Tanya McIntosh tmcin163@eq.edu.au

Correct at time of publication, but subject to change.

SIS30321 Certificate III in Fitness + SIS20321 Certificate II in Sport Coaching

Training Provider – Binnacle Training RTO No: 31319

Internal

VET

Pre-requisites: Pass in year 10 English & LLN

Costing: \$495 For additional information about fees and funding options please refer to relevant pages from the Binnacle Training Website - <https://www.binnacletraining.com.au/for-schools/pricing/>

Duration: 2 Years

Delivery: This program is delivered at Emerald State High School over 3 x lessons per week by a TAE approved trainer.

Qualification Description: This qualification provides a pathway to work as a fitness instructor in settings such as fitness facilities, gyms, and leisure and community centres.

Students gain the entry-level skills required of a Fitness Professional (Group Exercise Instructor or Gym Fitness Instructor).

Students facilitate programs within their school community including:

- Community fitness programs
- Strength and conditioning for athletes and teams
- on-1 and group fitness sessions with male adults, female adults and older adult clients

Qualification Packaging:

UNITS OF COMPETENCY			
HLTAID011	Provide First Aid	BSBOPS304	Deliver and monitor a service to customers
HLTWHS001	Participate in workplace health and safety	BSBPEF301	Organise personal work priorities
SISXEMR003	Respond to emergency situations	SISFFIT035	Plan group exercise sessions
SISXIND011	Maintain sport, fitness and recreation industry knowledge	SISFFIT036	Instruct group exercise sessions
SIRXWHS001	Work safely	SISFFIT032	Complete pre-exercise screening and service orientation
BSBSUS211	Participate in sustainable work practices	SISFFIT033	Complete client fitness assessments
SISSPAR009	Participate in conditioning for sport	SISFFIT052	Provide healthy eating information
SISSSCO001	Conduct sport coaching sessions with foundation level participants	SISFFIT040	Develop and instruct gym-based exercise programs for individual clients
SISSSCO002	Work in a community coaching role	SISFFIT047	Use anatomy and physiology knowledge to support safe and effective exercise

Further information:

Contact the VET Head of Department, Tanya McIntosh tmcin163@eq.edu.au

Correct at time of publication but subject to change as offered by an external RTO.

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required.

This document is to be read in conjunction with Binnacle Training's Program Disclosure Statement (PDS). The PDS sets out the services and training products Binnacle Training as RTO provides and those services carried out by the School as Third Party (i.e. the facilitation of training and assessment services). To access Binnacle's PDS, please visit: [binnacletraining.com.au/rto](https://www.binnacletraining.com.au/rto)

BSB30120 – Certificate III in Business

Training Provider – Binnacle Training RTO No: 31319

External

VET

Pre-requisites: Nil

Costing: \$395

Duration: 2 years

Delivery: This program is delivered at Emerald State High School over 3 x lessons per week by a TAE approved trainer.

Qualification Description: This course allows students develop key enterprise skills – including leadership and innovation, customer service, personal management, teamwork and financial literacy – through project-based learning. Career pathways include: Customer Service Advisor, Payroll Officer, Administration Officer and Duty Manager. The Certificate III can contribute towards your Australian Tertiary Admission Rank (ATAR) and up to 8 points towards QCE.

Qualification Requirements: It is mandatory that students who study this subject have a laptop in order to complete set assessment.

Qualification Packaging: There are 13 units of competency in the Certificate, 6 mandatory core units and 7 electives as shown below:

Core Units	
BSBPEF201	Support personal wellbeing in the workplace
BSBWHS311	Assist with maintaining workplace safety
BSBSUS211	Participate in sustainable work practices
BSBTWK301	Use inclusive work practices
BSBXCM301	Engage in workplace communication
BSBCRT311	Apply critical thinking skills in a team environment
Elective Units	
BSBPEF301	Organise personal work priorities
BSBXTW301	Work in a team
BSBTEC301	Design and produce business documents
BSBWRT311	Write simple documents
BSBTEC303	Create electronic presentations
BSBOPS304	Deliver and monitor a service to customers
FNSFLT311	Develop and apply knowledge of personal finances

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh, tmcin163eq.edu.au

Correct at time of publication but subject to change as offered by external RTO.

A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required. This document is to be read in conjunction with Binnacle Training's Program Disclosure Statement (PDS). The PDS sets out the services and training products Binnacle Training as RTO provides and those services carried out by the School as Third Party (i.e. the facilitation of training and assessment services). To access Binnacle's PDS, please visit: binnacletraining.com.au/rto

AUR20720 – Certificate II in Automotive Vocational Preparation

Training Provider – CQ University RTO No. 40939

External

VET

Pre-requisites: Nil

Costing: VETiS funded or Fee for Service (\$4,200) if VETiS has been used

Duration: 1 year 1 x day per week on campus at CQU Emerald

Qualification Description: This course is a mechanical pathway that provides an introduction to the Automotive fields of heavy vehicles (diesel fitting), light vehicles and auto-electrical. Possible career outcomes could lead to a trades assistant, vehicle service assistant, automotive service assistant, trainee service person, automotive trainee. The Certificate II can contribute up to 4 points towards QCE.

Qualification Packaging: There are 12 units of competency in the Certificate, 7 mandatory core units and 5 electives as shown below:

Core Units	
AURAEA002	Follow environmental and sustainability best practice in an automotive workplace
AURAF103	Communicate effectively in an automotive workplace
AURASA102	Follow safe working practices in an automotive workplace
AURAF104	Resolve routine problems in an automotive workplace
AURTTK102	Use and maintain tools and equipment in an automotive workplace
AURETR103	Identify automotive electrical systems and components
AURLTA101	Identify automotive mechanical systems and components
Elective Units	
AURTTTC001	Inspect and service cooling systems
AURETR115	Inspect, test and service batteries
AURTTE104	Inspect and service engines
AURTTA105	Select and use bearings, seals, gaskets, sealants and adhesives
AURTTA127	Carry out basic vehicle servicing operations

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh, tmcin163@eq.edu.au

Correct at time of publication but subject to change as offered by external RTO.

AHC20422 - Certificate II in Horticulture

Training Provider – CQ University RTO No. 40939

External

VET

Pre-requisites: Nil

Costing: VETiS funded or Fee for Service (\$6,810) if VETiS has been used

Duration: 18 months - 1 x day per week on campus at CQU Emerald + self-paced study

Qualification Description: If you're a green thumb looking to dig deeper into the world of horticulture, our Certificate II in Horticulture is the perfect opportunity for you! Get your hands dirty and nurture your skills under the guidance of our qualified industry experts.

This qualification describes the skills and knowledge for a range of entry level horticulture job roles. Individuals with this qualification carry out routine tasks under supervision where the work is predictable and structured with limited judgement requirements. The Certificate II can contribute up to 4 points towards QCE.

Qualification Packaging: There are 15 units of competency in the Certificate, 8 mandatory core units and 7 electives as shown below:

Core Units	
AHCWHS202	Participate in workplace health and safety processes
AHCPCM204	Recognise plants
AHCSOL203	Assist with soil or growing media sampling and testing
AHCPMG202	Treat plant pests, diseases and disorders
AHCPMG201	Treat weeds
AHCPGD207	Plant trees and shrubs
AHCWRK211	Participate in environmentally sustainable work practices
AHCMOM203	Operate basic machinery and equipment
Elective Units	
AHCNSY207	Undertake propagation activities
AHCNSY206	Care for nursery plants
AHCNSY205	Pot up plants
AHCIRG219	Assist with low volume irrigation operations
AHCPGD102	Support gardening work
AHCPGD209	Prune shrubs and small trees
AHCWRK213	Participate in workplace communications

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh, tmcin163@eq.edu.au

Correct at time of publication but subject to change as offered by external RTO.

MEM20422 - Certificate II in Engineering Pathways

Training Provider – CQ University RTO No. 40939

External

VET

Pre-requisites: Nil

Costing: VETiS funded or Fee for Service (\$6,900) if VETiS has been used

Duration: 1 Year - 1 x day per week on campus at CQU Emerald

Qualification Description: Enrolling in this course will equip you with essential pre-employment training, enhancing your prospects for securing apprenticeships or traineeships within the engineering sector, while also opening doors to careers in the broader manufacturing industry including boilermaker, sheet metal worker, fitter, fitter and turner, welder, mechanical machinist, factory worker, or metal production assistant.

This qualification covers competencies for work entry program providing grounding in safety and basic skills and knowledge for work in any engineering discipline. The Certificate II can contribute up to 4 points towards QCE.

Qualification Packaging: There are 12 units of competency in the Certificate, 4 mandatory core units and 8 electives as shown below:

Core Units	
MSMENV272	Participate in environmentally sustainable work practices
MEMPE005	Develop a career plan for the engineering and manufacturing industries
MEM13015	Work safely and effectively in manufacturing and engineering
MEMPE006	Undertake a basic engineering project
Elective Units	
MEM11011	Undertake manual handling
MEM18001	Use hand tools
MEM16006	Organise and communicate information
MEMPE007	Pull apart and re-assemble engineering mechanisms
MEM18002	Use power tools/ hand held operations
MEMPE003	Use oxy-acetylene and soldering equipment
MEMPE002	Use electric welding machines
MSMPCI101	Adapt to work in industry

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh, tmcin163@eq.edu.au

Correct at time of publication but subject to change as offered by external RTO.

10971NAT – Certificate IV in Justice Studies

Training Provider – Morayfield State High School RTO No. 30403

External

VET

Pre-requisites: C in Year 10 English

Costing: \$450

Duration: 24 months

Delivery: Self-paced online course

Qualification Description: The course provides learners with the specialist skills and knowledge required to perform duties and functions in the law and justice industries and systems of government. The Certificate IV can contribute towards your Australian Tertiary Admission Rank (ATAR) and up to 8 points towards QCE.

The purpose of this course is to provide learners with the skills and knowledge to perform or provide a pathway to legal and justice-related administrative and operational roles including youth justice roles; Police Officer (State or Federal); Corrections Officer; Legal Administration; Court Services Officer; Protective Services Officer; Australian Border Force Officer; Private investigator; Local/State Government Investigator; Government administrator.

Qualification Requirements: It is mandatory that students who study this subject have a laptop in order to complete set assessment.

Qualification Packaging: There are 10 units of competency in the Certificate, as shown below:

Core Units	
BSBLEG421	Apply understanding of the Australian legal system
NAT10971003	Analyse social justice issues
NAT10971002	Prepare documentation for court proceedings
NAT10971001	Provide information and referral advice on justice related issues
BSBXCM401	Apply communication strategies in the workplace
PSPREG033	Apply regulatory powers
Elective Units	
PSPETH007	Uphold and support the values and principles of public service
BSBPEF402	Develop personal work priorities
PSPINV001	Plan and initiate an investigation
PSPREG039	Gather information through interviews

Further Information

Contact the VET Head of Department, Mrs Tanya McIntosh, tmcin163@eq.edu.au

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A Language, Literacy and Numeracy (LLN) Screening process is undertaken at the time of initial enrolment (or earlier) to ensure students have the capacity to effectively engage with the content and to identify support measures as required.