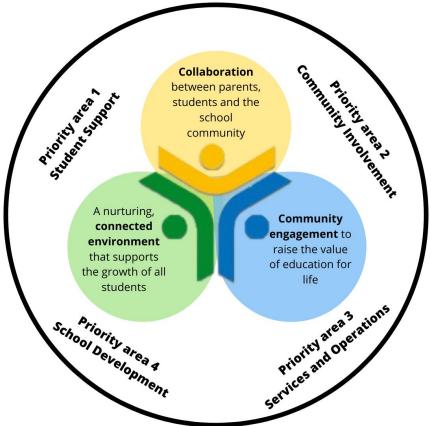


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Operational Plan 2020 - 2021

- Annual Events
- Annual Financial Contributions
- Cash flow
- Annual Priorities

ANNUAL SCHOOL EVENTS

	BITES	Heart of ESHS community
		 Daily: provide healthy / affordable breakfast & lunch options
LEAD		Community Catering, functions and tenders (as supported
		by staff, committee and volunteers)
	UNIFORM ROOM	Provide school uniform as per Uniform Policy
	LOCKERS	Supply and maintain under Hire Agreement

	Event	Purpose	Contribution	Committee Nominee
Term 1	Leadership	Ceremony	Participation	President
	Ceremony			
	International	Student Engagement	Tuckshop Special	Tuckshop Convenor
	Women's Day			
	Day of Action Against	Student Engagement	Tuckshop Special	Tuckshop Convenor
	Bullying and Violence			
	ANZAC Day	Ceremony	Participation	President
Term 2	P&C Day	Volunteer		Committee Members
		recognition		
Term 3	Emerald Colour Run	Community Event	Event management	Working Group and
		 HOST 		members
Term 4	World Teachers/Staff	School Community	Catering / Cake /	Committee Members
	Day	Engagement	Bites coffee voucher	
	Tuckshop Day	Staff		Committee Members
		acknowledgement		
	Oktoberfest	Community Event	Event management	Working Group and
		 HOST 		members

ANNUAL SCHOOL FINANCIAL CONTRIBUTIONS

Contribution	Туре	Donation Paid To	Amount	Contribution Date
Chaplaincy	Monetary	ESHS	\$5 000.00	Term 1
Awards Night	Monetary	ESHS	Up to \$2 000.00	Term 4
Camps	Monetary	ESHS	\$20 per student up	As approved
			to \$1 500.00	
Year 7 Scholarships	Monetary	ESHS	\$1 000.00	Term 4
Student of the	Bites Voucher	ESHS	\$200.00 (x1 \$5.00	Term 1 = for the
Week			voucher per week)	year
Operating	Monetary	Various	\$15 000.00	Through the year
				as due

****HIGH PRIORITY FOR 2020 TERM 1:

COMPLETION OF JUBILEE HISTORY BOOK COMPLETION OF STAGE 2 PAVER PROJECT TIME CAPSUAL completion

CASHFLOW

	Uniforms/Lockers		Tuckshop	Tuckshop		
	Income	Expenses	Income	Expenses	Income	Expenses
JAN	Before Wk 1					
FEB	Winter orders	Winter orders				
MAR						
APR						
MAY						
JUN						
JULY						
AUG						Colour Smash
SEP		New year			Colour Smash	Oktoberfest
		orders				
ОСТ					Oktoberfest	
NOV						
DEC						

ANNUAL STRATEGIC PRIORITIES

To action over 2020 - 2021:

Priority area 1 – Student support (funding, bereavement support, resources)

Priority area 2 – Community Involvement (parent engagement, events, communication)

Priority area 3 – Services and Operations (tuckshop, uniforms, lockers, governance, memberships)

Priority area 4 – School development (grounds, environment)

Priority Area 1 – Student support (funding, bereavement support, resources)

Measures of success

- Students feel that this is a good place to go to school
- Students are supported to achieve

Goals	Details	Responsible Person	Expected Date for Completion
Support school admin	Attend fortnightly meeting + address / respond as required	President	
Bereavement	requirements identified and communicated via Principal or Deputy	President / Secretary	
Support SRC	Attend meetings	President	

Priority Area 2 – Community Involvement (parent engagement, events, communication) **Measures of success**

- Successful events x 2 per year
- Increase in parent opinion that they know what is going on

Goals	Details	Responsible Person	Expected Date for Completion
Parent Tent at			
Sports Carnivals			
Grandparents Day			

Emerald Colour	Annual Fundraiser		
Smash			
Oktoberfest	Annual Fundraiser	Sam Elsden	
Newsletter	As per ESHS Rep advises = each issue	Michelle Harrison	
submissions			

Priority Area 3 – Services and Operations (tuckshop, uniforms, lockers, governance, memberships)

Measures of success

- Good policies and procedures for running meetings
- Profitable business operations
- Increased memberships and attendance at meetings $% \left(\mathbf{r}\right) =\left(\mathbf{r}\right)$
- Succession in executive roles

Goals	Details	Responsible Person	Expected Date for Completion
Nominate for P&C of			
the Year			
Tuckshop		Ruth Kelly	
Operations			
Catering		Ruth Kelly	
Family Meals -		Ruth Kelly	
takeaway			
Locker management		Shae Stokes	
		Annie Self	
Uniform stock		Shae Stokes	
		Helen Rankin	

Priority Area 4 – School development (grounds, environment)

Measures of success

- Improved shade and seating for students
- Students are engaged at lunchtime

Goals	Details	Responsible Person	Expected Date for Completion
Gardens	Continue work with gardens - working bee once per term, sprinklers automated	Inga Nyman Bill Nyman Jill Ryan Naomi Livingston Leanne Ross	
Water Taps	Work with school re install of new drink facilities – continue plan	Sam Elsden Renee Firth	
Shade	School map - Identify areas that require shade and seating and prioritise, obtain quotes		
Toilets	Mural transformation	Sam Elsden Renee Firth	
ESHS Cafe	Ground cover, Tables and chairs, shade	Renee Firth	
Sports Equipment	Cricket Pitch, Athletics (Long Jump Pit)- Quotes, grants,	Sam Elsden	
Containers 4 Change	Weekly/fortnightly school collection drop off	Inga Nyman	ongoing

Begin school drop	off days Bill Nyma	ın
	Jill Ryan	
	Naomi Liv	vingston
	Leanne R	oss